

Job Title:	Mechanical Buyer	Job Category:	Permanent
Department/Group:	Purchasing	Location:	Sheffield/Leeds/Birmingham
Level/Salary:	On request	Position Type:	Full-Time

An excellent opportunity for Established Mechanical Buyer to join either our Sheffield/Leeds or Birmingham office during our exciting growth period.

Working directly with the Purchasing Manager and several team members, your role will include buying Mechanical materials for large scale projects throughout the UK. This will include working as part of a multi-disciplined team to review current supply chain and help negotiate current rates and terms of business.

The group employs over 120 employees across 6 offices in the UK and Germany. It is a progressive and dynamic company which is constantly evolving.

Requirements:

- Experienced Purchasing background in relevant discipline or industry
- Strong organisation and negotiation skills
- A self-motivated and customer focused approach
- A flexible, responsive approach and mindset to work productively in a busy environment
- A good working knowledge of Excel and the ability to learn to use specialist software – Ensign (estimating)/Sage 200
- Excellent and efficient communication and interpersonal skills
- Have confidence to challenge the norm and influence decisions
- Confidence to work with large clients
- Driven and motivated to achieve results
- Be approachable and supportive
- A good understanding of technical terms with respect to Mechanical and/or Electronic materials, to enable confident communication with suppliers and internal engineering

Job Description

ROLE AND RESPONSIBILITIES

- Negotiate contracts, improve prices and terms of business with suppliers
- Review opportunities to make business savings utilising negotiation and procurement best practice tools and methods
- Take ownership for daily activities in respect of suppliers.
- Full management of 'call off' items for larger projects
- Work collaboratively, negotiate and engage with stakeholders and suppliers regarding new projects, design changes and supply chain initiative.
- Offer advise on impact of change on purchasing and production activities
- Ensure continuous supply of required goods and materials and communicate any supply problems which may pose a risk or impact on business operations
- Apply sourcing policy, interface between supplier and entity with respect to specifications and budgets.

We offer a competitive salary and a great benefits package including non-contributory pension scheme, company car & private healthcare, bonus scheme (and our legendary summer and winter parties each year). On top of that, you'll be joining a company which is creative, fast paced and values teamwork, ambition and not to mention fun. This is a full-time role Monday to Friday 8.30-5pm. We have offered 3 possible office locations. The candidate must have necessary Right to Work in the UK documents.